

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
SEPTEMBER 10, 2025**

I. CALL TO ORDER

The meeting was called to order by President Hoyle at 7:01 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustees Lauren Dixon, Ben Hoyle, Sharon Karpel and Natalie Valenti. Absent: Trustees Kory Atkinson, Ashok Dhiman and Ken Johnson. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

Dave Strutzel, former BPL Trustee, was present.

IV. APPROVAL OF AGENDA

The August Board Meeting Agenda was reviewed. Trustee Valenti moved, and Trustee Dixon seconded **the motion**, that the agenda of the September 10, 2025 Regular Library Board meeting be approved. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the August Board meeting were reviewed. Trustee Valenti moved, and Trustee Karpel seconded **the motion**, that the minutes of the August 13, 2025 Regular Library Board meeting be approved. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Hoyle moved and Trustee Valenti seconded **the motion**, that the Board approve the payment of bills for the month of September 2025, in the amount of \$50,455.51 and the transfer of approximately \$220,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Karpel, Valenti, Hoyle and Dixon. Absent: Trustees Atkinson, Dhiman and Johnson.

VII. REPORTS

LIBRARIAN'S REPORT

Attachment C shows the activities for the month of August. The 2025 Summer Reading program "Level Up at Your Library" has concluded. 544 adults, 151 teens and 650 children registered for the program between 6/2-8/2/25. Friday, August 8th, concluded our Summer Concert series for the year. We had 138 patrons in attendance and 419 patrons total for series. The Summer Concert series is co-sponsored by the Village of the Bloomingdale and we thank them for their continued partnership. Summer Concerts are held in front of the Library in the Dominic Froio Memorial Garden. The August concert was held under the Ice Cream Social tent. Director Jarzemsky offered his thanks to the Friends of the Library for volunteering their time to sell refreshments during the concerts. Thank you to Enzo's

VII. REPORTS (Continued)

Sports Bar & Wood-Fire Pizza and Anyways Pub for their generous donation of prizes for patrons who attended all three concerts. Thursday, August 7th, was BPL's Annual Ice Cream Social, co-sponsored by the Village of Bloomingdale. This event wrapped up our 2025 Summer Reading Program. Approximately 900 patrons were in attendance. We had sunny weather and a very successful event. We had many activities for patrons to enjoy; games/prizes, rides, bounce house, food truck, face painting, balloon artists, kids play area, DJ, popcorn, iced coffee, photo booth, and ice cream. Thanks to the Village for co-sponsoring, as well as the Police Department, and the Fire Protection District for participating. A big thanks to the Public Works crews that helped with set-up/tear-down. The Friends of the Bloomingdale Library is a huge part of our Summer Reading program as they provide t-shirts and prizes for participants. Beth Dover, PR Marketing Coordinator and Jamie Schingoethe, Business Office Assistant Department Head, manned a freebie/information table at the Boomers game where we had 1,000 patrons in attendance (statistic provided by the Boomers staff).

MONTHLY STATISTICS

Attachment D shows the activities for the month of August. Total circulation for the month of August was 22,564. This is a 2.5% increase over July, 2024.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – The committee will be working on reviewing/revising all our policies as part of a multi-year project. This project will keep BPL in compliance with the Illinois Public Library Standards that were recently revised by the Illinois Library Association. The policies will be divided among the three committee members, Department Heads, and the Library Director. We will create a footer on each policy where we can add a reviewed/revised date to track when each policy has been reviewed.

FINANCE – No report.

BUILDING AND GROUNDS – There was a pre-bid meeting on Friday, September 5th for the 2025 LED Lighting Replacement and Generator Replacement projects. There will be a Bid Opening for both projects on September 12th at 10 a.m. with anticipated award of contract on October 8th.

LIAISON REPORTS

SWAN/RAILS – SWAN's new online patron registration tool is live.

VILLAGE – No report.

FRIENDS OF THE LIBRARY- No report.

VII. REPORTS (Continued)

BIG – No report.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

PER-CAPITA GRANT MONEY RECEIVED

We received FY24/25 Per Capita Grant for \$33,013.45. We will use these funds to purchase adult and children materials.

US IMMIGRATION AND CUSTOMS ENFORCEMENT

In light of recent reports regarding potential increased immigration enforcement activities in our region, Attachment H includes BPL's response plan. Attachment H includes a brief news article detailing possible U.S. Immigration and Customs Enforcement (ICE) actions, an email Director Jarzemsky sent to all supervisors outlining our approach, and an update from RAILS; including a Q&A and guidance from a leading municipal attorney on recommended responses for libraries. All BPL staff are well-versed in our Library Confidentiality Laws and Search Warrant Policy. BPL adheres to the Illinois Library Records Confidentiality Act (75 ILCS 70) regarding the protection of confidential patron information as stated in our Patron Use Policy.

LONG RANGE PLAN

BPL's Long Range Plan was last updated in 2017 and is due to be updated again. Suggestion were made by the entire Board on the current document. The department Heads will review and suggest their edits as well. The goal is to have the document update by the end of the fiscal year and done so in house.

BEST OF BLOOMINGDALE

BPL was nominated for the Best of Bloomingdale. We made a strong PR/Marketing push to announce our nomination. The award ceremony is September 25th. We are in a strong category with other valued nonprofits.

APPROVE CHARACTER COUNTS! DAY- OCTOBER 7, 2025

A proclamation was presented Village-wide to make October 7th this year's Character Counts! Day- members include Village of Bloomingdale, Bloomingdale Public Library, Bloomingdale Park District, Bloomingdale Township, Bloomingdale School District 13, Bloomingdale Police Department, Bloomingdale Fire District #1, St. Isidore Catholic School, Winnebago Elementary School PTO, Bloomingdale VFW Post 7539, Bloomingdale Chamber of Commerce, Bloomingdale Lions Cub, and the Bloomingdale Roselle Rotary Club. Trustee Valenti moved and Trustee Dixon seconded **the motion**, that the Board

IX. NEW BUSINESS (Continued)

approve October 7, 2025 Character Counts! Day. The motion carried by roll call vote: AYES: Trustees Karpiel, Valenti, Hoyle and Dixon. Absent: Trustees Atkinson, Dhiman and Johnson.

**SET DATE FOR SPECIAL MEETING TO AWARDS LED LIGHTING AND
GENERATOR BIDS**

No action was taken.

X. ANNOUNCEMENTS

Go Orange Food Drive- September is National Hunger Awareness Month, and BPL will again be participating in a food drive along with our village partners (Village of Bloomingdale, Bloomingdale Park District, Police and Fire Departments) throughout the month. Our collection bins are in the lobby until September 30. All food donations will benefit the Bloomingdale Township Food Pantry.

XI. AGENDA BUILDING FOR THE OCTOBER MEETING

Look into changing the October Board meeting to 6 p.m. instead of 7 p.m. Review Board meeting start time at the Annual Board Planning meeting.

XIV. ADJOURNMENT

Trustee Dixon moved and Trustee Karpiel seconded **the motion** to adjourn the September 10, 2025 Library Board meeting at 8:01 p.m. The motion carried by voice vote.

Respectfully submitted, Minutes approved by:

Secretary

President

Date: _____
(Minutes recorded by Jamie Schingoethe)